



## Group Scheduling Guidelines for Distribution Center

These guidelines are for groups (corporate, school, faith-based, nonprofit entities, etc.) who wish to schedule a volunteer shift at the North Texas Food Bank. If you are a corporate donor, please reach out to your Major Gift Officer to discuss your benefits.

### All groups can have up to 25 people per Distribution Center shift

- Multiple teams of 25 are not permitted in a single shift.\*
- Additional team of 25 can be reserved, depending upon schedule, either same day/different shift or an alternate day during the month.
- Any reservations exceeding 2 shifts of 25 in one month (30 days) will be cancelled.

\*Millions of meals are distributed through our programs and Feeding Network thanks to our distribution center volunteers. Sorting and packing shifts are run Tuesday through Saturday most weeks. The morning shift is 9 to 11:30 a.m. and the afternoon shift is 1 to 3:30 p.m.

### Release Date

- North Texas Food Bank will release a group's reserved slots not registered 10 actual days prior to the volunteer date.

### Donation for Private Volunteer Shifts

- One private shift of up to 100 people: \$5,000 per shift.
- Entire Day of Volunteering (Includes 2 private shifts of up to 100 people each shift): \$10,000.
- [Click here](#) to reserve the full shift.

### FAQs

- [Here](#) is how you can reserve a team.
- [Here](#) is how you can cancel your team reservation.