

## RETAIL PROGRAM APPLICATION

**Date:** [Click here to enter text.](#)

Apply to participate in the North Texas Food Bank's Retail Program, where Agencies pick up products directly from participating stores. Acceptance into the program is dependent upon meeting the requirements and the availability of a participating retailer in your area having surplus product. *Please note that product types and quantities may vary depending upon the unused surplus of the store and specific retailer guidelines.*

APPLICANT CONTACT INFORMATION		
<b>Agency Name:</b> <a href="#">Click here to enter text.</a>	<b>Agency ID No:</b> <a href="#">Click here to enter text.</a>	
<b>Program Type:</b> <a href="#">Click here to select a program.</a>	<b>Agency Director:</b> <a href="#">Click here to enter text.</a>	
<b>Email Address:</b> <a href="#">Click here to enter text.</a>	<b>Contact Phone Number:</b> <a href="#">Click here to enter text.</a>	
<b>Address:</b> <a href="#">Click here to enter text.</a>		
<b>City:</b> <a href="#">Click here to enter text.</a>	<b>State:</b> TX	<b>ZIP Code:</b> <a href="#">Click here to enter text.</a>
GENERAL AGENCY INFORMATION		
<b>Distribution Frequency:</b> <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Semi-monthly <input type="checkbox"/> Monthly <input type="checkbox"/> Other: <a href="#">Click here to enter text.</a>		
<b>Distribution Day(s):</b> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday		
<b>Donation Pickup Availability:</b> At minimum, please select 2-3 days. *Please note that pickups must occur between the hours of 7:00am-2:00pm.		
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday		
<b>Current Retail Partnerships:</b> <a href="#">Click to select quantity.</a>	<b>Food Handler/Manager Certification:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
STORAGE & EQUIPMENT	SUPPLIES	
<b>Transportation:</b> <a href="#">Click here to select an item.</a>	<b>Pallet Blanket:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No, supply needed.	
<b>Refrigerators:</b> <a href="#">Click here to select quantity.</a>	<b>Scale:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No, supply needed.	
<b>Freezers:</b> <a href="#">Click here to select quantity.</a>	<b>Agency ID Badge:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No, supply needed.	

Please email this completed document to [ntfbretail@ntfb.org](mailto:ntfbretail@ntfb.org). Applications are processed on a first come, first served basis. You will receive a response to your request within 3-5 business days. If you have any questions, please e-mail [ntfbretail@ntfb.org](mailto:ntfbretail@ntfb.org) or contact the following Retail Food Donation Specialists: Austin Rowe (469) 744-4065 Ryan Danker (469) 967-1179

### AGENCY REQUIREMENTS-NTFB INTERNAL USE ONLY

Agency achieved a satisfactory score on last Capacity Building Review	<input type="checkbox"/>	Agency is within 30 minutes of a participating Store	<input type="checkbox"/>
Agency has completed Tier 3 requirements	<input type="checkbox"/>	Agency has the capacity to pick up at minimum 2 times per week	<input type="checkbox"/>
Payment has been made within the last 90 days	<input type="checkbox"/>	Agency has the capacity to store all products within their facility	<input type="checkbox"/>
Account is not over the credit limit	<input type="checkbox"/>	Agency can adequately transport refrigerated and frozen items	<input type="checkbox"/>